

Employee Enrollment – Alternate Funding

Please send correspondence to P.O. Box 19032, Green Bay, WI 54307-9032 • 1-800-232-5432

(Please fill out the entire enrollment form to avoid processing delay. Please clearly print all information.)

Enrollee Social Security Number - -

Group No. -

Enrollee Information										
Employer Name					Employer Address (If more than one location)					
Last Name			Address		City		State		ZIP	County
First Name			Initial		Date of Birth		Height		Weight	
<input type="checkbox"/> Single	<input type="checkbox"/> Married	Phone #	Gender	<input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth	Height	Weight			
Email Address										
Date Employed Full Time			Average Hours Worked Per Week		Occupation					Are you an independent contractor? <input type="checkbox"/> Yes <input type="checkbox"/> No

Enrollee and Dependent Information (Only for those applying).						
If you need to list additional dependents, please use lined paper, sign and date it, and check this box: <input type="checkbox"/>						
	Enrollee	Spouse	Child 1	Child 2	Child 3	Child 4
First Name						
Middle Initial						
Last Name						
Gender		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Date of Birth						
Height						
Weight						
Social Security Number						
Primary Care Physician's Name						

Eligibility and Other Insurance (insurance that will be kept in addition to this coverage)						
Currently Working Full Time	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Plan to Keep Other Insurance Coverage	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Other Insurance Policy Number						
Name of Other Insurance Company(ies)						
Covered by Medicare/Medicaid	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Medicare/Medicaid Coverage Effective Date						

Coverage and Change Request Information
Medical: <input type="checkbox"/> Employee <input type="checkbox"/> Family <input type="checkbox"/> Employee/Spouse <input type="checkbox"/> Employee/Dependent Child(ren)
Name of Medical Plan You Have Selected: _____
Change Request: <input type="checkbox"/> Marriage <input type="checkbox"/> Divorce <input type="checkbox"/> Adoption <input type="checkbox"/> Returning to School Full Time <input type="checkbox"/> Court Order Date of Event: _____ (you may be required to provide proof of event)
Attach a written and signed statement by the employer for a requested coverage effective date other than employee effective date. Effective date may not be guaranteed.

Prior Medical Coverage Information

Yes No Have you or any dependents applying for coverage been covered by this employer's prior group medical plan?

Yes No Have you or any dependents applying for coverage been covered by any medical plan other than this employer's prior group plan?
If yes:

Insurance Company Name _____ Phone # _____ Policy/Group # _____

Termination Date _____ Effective Date _____ Reason for Termination _____

Who was covered? _____

Type of Plan: Prior Employer Group Plan Spouse's Employer Group Plan Individual Policy Other _____

Waiver (Please complete if you are waiving medical coverage.)

I waive medical coverage for:	<input type="checkbox"/> Self (and dependents)	Please state reason for waiving coverage: _____
<input type="checkbox"/> Spouse	<input type="checkbox"/> Dependent Children	Qualifying Coverage: _____ Other _____

If I have waived coverage for myself and/or my dependents (including my spouse) because of other health insurance coverage, I may in the future be able to enroll myself and/or my dependents in the plan, provided that I request enrollment within 31 days after my other coverage ends because of involuntary loss of other coverage (divorce, death, legal separation, termination of employment, reduction in number of hours of employment). In addition, if I have a new dependent as a result of marriage, birth, adoption, or placement for adoption, I may be able to enroll my dependents, provided that I request enrollment within 31 days after the date of the event.

Applicant Signature X _____ Date _____

YOUR RIGHTS REGARDING THE RELEASE AND USE OF GENETIC INFORMATION

The results of any genetic test, including genetic test information, shall not be used as the basis to (1) terminate, restrict, limit or otherwise apply conditions to the coverage of an individual or family member under the plan, or restrict the sale of the plan to an individual or family member; (2) cancel or refuse to renew the coverage of an individual or family member under the plan; (3) deny coverage or exclude an individual or family member from coverage under the plan; (4) impose a rider that excludes coverage for certain benefits or services under the plan; (5) establish differentials in monthly costs or cost-sharing for coverage under the plan; (6) otherwise discriminate against an individual or family member in the provision of insurance.

SIGNATURE REQUIRED—EMPLOYEE AGREEMENT

I declare all statements contained in this entire form are true and correct and that no material information has been withheld or omitted. I understand and agree that the Plan Sponsor is not bound by any statement made by or to any agent unless written herein. I agree that no medical benefits will be effective until the date specified in the Summary Plan Description. If I am now waiving medical coverage for myself and/or for my dependents, I have read the entire Waiver provision and understand the enrollment requirements if I make a request for such coverage at a later date.

Coverage is effective only after approval and satisfaction of any probationary period.

In some states, any person who, knowingly and with intent to defraud an insurance company or plan administrator, submits an enrollment form or files a claim containing any materially false information may be guilty of fraud, which is a crime.

All pages must be attached and complete, including this authorization, for the enrollment form to be considered complete. Incomplete enrollment forms may be rejected.

Enrollee Signature X _____ Date (required) _____

If signed by a representative of enrollee, please indicate the representative's legal authority to act on behalf of enrollee.

SIGNATURE REQUIRED – AUTHORIZATION TO USE MEDICAL INFORMATION FOR ENROLLMENT

I hereby authorize those physicians, medical practitioners, hospitals, clinics, veterans administration facilities, pharmacy benefit managers, medical information services, urgent care facilities, and other medical or medically related entities, insurance or reinsurance companies, and consumer reporting agencies that have information available as to the present or former physical health condition, including drug or alcohol abuse, and/or treatment of me or my dependents proposed for coverage to release any and all such information, including, but not limited to, medical records, health care provider notes, laboratory tests and results, diagnoses, treatment, and prognoses. I understand the information obtained by use of this authorization may be used to determine eligibility for issuance of health coverage for me and my dependents. This authorization is not applicable to psychotherapy notes.

I agree that a photographic copy of this authorization shall be as valid as the original and that this authorization shall expire 15 months after the termination of any coverage I obtain. I understand that I may request a copy of this authorization. I understand that I may revoke this authorization at any time in writing unless action has been taken in reliance on my authorization. Any information obtained will not be released to any person or organization, except to reinsuring companies or other persons or organizations performing business or legal services in connection with my enrollment for the coverage, for any claim, for medical management purposes, or as may be otherwise lawfully required or as I may further authorize.

Enrollee Signature X _____ Date _____

If signed by a representative of enrollee, please indicate the representative's legal authority to act on behalf of enrollee.

